

**General Services Administration  
Federal Acquisition Service  
Assisted Services Division  
Southeast Sunbelt Region**

**PERFORMANCE WORK STATEMENT**

**Task Title: C4ISR Technical, Engineering Research, and Sustainment Support**

**Task Order No: ID04170009**

**Date: 30 June 2020**

**Modification 052**

Modification History:

**MOD 052:**

- **Deobligate funding from the Base Period of Performance, Time and Materials**
- **Deobligate funding from Option Year Two, Time and Materials**
- **Add incremental funding to Option Year Three, Time and Materials**

MOD 051:

- Deobligate funding from Option Year One, Time and Materials
- Add incremental funding to Option Year Two, Time and Materials
- Add incremental funding to Option Year Three, Time and Materials

MOD 050:

- Update 12.4 Payment Schedule, to include OY2 FFP Payment Schedule
- Update DFAR 252.232-7007 Limitation of Government's Obligation (April 2014), which can be found at PWS Para 8.11.1
- Add incremental funding to Option Year Two, Time and Materials
- Add incremental funding to Option Year Three, Time and Materials
- Add incremental funding to Option Year Three, Firm Fixed Price

MOD 049:

- Exercise Option Year Three
- Add incremental funding to Option Year Two, Time and Materials
- Add incremental funding to Option Year Three, Time and Materials

MOD 048:

- Deobligate funding from Base Year, Time and Materials
- Add incremental funding to Option Year Two, Time and Materials

MOD 047:

- Realignment of Option Year One (OY1) Time and Materials (T&M) LCAT hours with final OY1 actuals
- Realignment of unused OY1 T&M LCAT Hours, consistent with final OY1 actuals, to Option Year Two (OY2), and Option Year Three (OY3)
- Realignment of unused OY1 travel, and other direct costs (ODCs) ceilings to OY3 T&M
- Realign unused CALF to OY3 T&M
- Add incremental funding to OY2, T&M

MOD 046:

- Add incremental funding to Option Year Two, Time and Materials

MOD 045:

- Add incremental funding to Option Year Two, Time and Materials

MOD 044:

- Add incremental funding to Option Year Two, Time and Materials

MOD 043:

- Add incremental funding to Option Year Two, Time and Materials

MOD 042:

- Realign Base Year (BY) Time and Materials (T&M) LCAT hours to BY actuals
- Realign unused BY T&M LCAT hours to Option Year Two
- Add Incremental Funding to Option Year Two
- Update PWS Section 8.10 Security Requirements

MOD 041:

- Add incremental funds to Option Year Two, Time and Materials
- Add incremental funds to Option Year Two, Firm-Fixed Price

MOD 040:

- De-Obligate funding from Option Year One, Time and Materials

- Incorporate FAR Clause 52.204-25 (Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment Aug 2019) by reference in PWS Section 14.0 (Incorporated Clauses by Reference)
- Add Attachment 4 (GSAR 552.204-70 Representation Regarding Certain Telecommunications and Video Surveillance Services or Equipment) to PWS Section 15.0 Attachments.

MOD 039:

- Add incremental funds to Option Year Two, Time and Materials
- De-obligate funding from Option Year One, Time and Materials

MOD 038:

- Add incremental funds to Option Year Two, Time and Materials
- Add incremental funds to Option Year Two, Firm-Fixed Price
- De-obligate funding from Option Year One, Time and Materials

MOD 037:

- Add incremental funds to Option Year Two Time and Materials
- De-obligate funding from Option Year One Time and Materials

MOD 036:

- De-Obligate funds from Option Year One Time and Materials
- Add incremental funds to Option Year Two Time and Materials

MOD 035:

- De-obligate funds from Base Year and Option Year One Time and Materials
- Add incremental funds to Option Year Two Time and Material
- Update 12.4 Payment Schedule, to include OY2 FFP Payment Schedule

MOD 034: Add incremental funding to Option Year Two T&M, and FFP

MOD 033: Add incremental funding to Option Year Two T&M, and FFP

MOD 032: Add incremental funding to Option Year One T&M, Option Year One FFP, and Option Year Two T&M.

MOD 031: Exercise Option Year Two and add Incremental funding

MOD 030: Add incremental funding to Option Year One.

MOD 029: Add Incremental Funding to Option Year One Time and Materials, and Firm Fixed Price.

MOD 028:

- De-obligate funds from Base Year Time and Materials
- Incrementally fund Option Year One Time and Materials

MOD 027:

- Realign Base Year (BY) Time and Materials (T&M) LCAT hours, travel and ODC ceilings to BY actuals
- Realign unused BY T&M LCAT hours to Option Year One
- Adjusts OY1 T&M travel and ODC ceilings
- Add Incremental Funding to Option Year One
- Update PWS Section 8.13.1 Travel, and 8.14 Other Direct Costs

MOD 026: Add Incremental Funding to Option Year One

MOD 025:

- De-Obligate funding from the Base Period of Performance (PoP) Time and Materials (T&M)
- Realign funding from the Base PoP T&M to Option Year One (OY1) T&M

MOD 023: Add incremental funding to Option Year One, Firm-Fixed Price CLIN.

Mod 22:

- Realign funding from the Base Period of Performance (PoP) to Option Year One (OY1) PoP.
- Add Incremental Funding to OY1 PoP.

Mod 021:

- Realign funding from the Base Period of Performance (PoP) to Option Year One (OY1) PoP.
- Add Incremental Funding to OY1 PoP.
- Update 12.4 Payment Schedule, to include OY1 FFP Payment Schedule.

Mod 020 - Add incremental funding to Option Year One Period of Performance.

Mod 019:

- Add PWS Section 3.1.7 - Multi-Spectral Presentation Test and Evaluation Capability as a Firm Fixed Price Requirement

- Add PWS Section 3.8.2 – F-15 T2 (Temporary) Aircraft Modification for Lifespan Improvements as a Firm Fixed Price Requirement
- Update PWS Section 3.14 – Systems Engineering to remove Firm Fixed Price Requirement; as such, this section shall now be under Time and Materials
- Update PWS Section 8.13.1 – Travel. Option Year One T&M Travel amount changed from \$560,000.00 to \$570,000.00 an increase of \$10,000.00; Option Year One FFP Travel amount changed from \$60,000.00 to \$50,000.00 a decrease of \$10,000.00
- Add Incremental Funding to Option Year One (T&M and FFP) Period of Performance

Mod 18 – Exercise Option Year One

Mod17: Add incremental funding to T&M Base Year Period of Performance

Mod16: T&M Ceiling Value increase of 18% to the Base Year, Option Years, and Six Month Extension. The increase in Total Task Order Ceiling Value shall not exceed 16.20%.

Mod15: Add incremental funding to T&M Base Year period of performance.

Mod14:

- Add incremental funding to T&M Base Year period of performance.
- Incorporate Updated GFE listing, PWS 15.0
- Incorporate FFP Revised Payment Schedule, PWS 12.4

Mod13: Add incremental funding to T&M Base Year period of performance.

Mod12: Add incremental funding to T&M and FFP Base Year period of performance.

Mod11: Realignment of 1250.45 T&M hours to LCAT 107C Computer Scientist for supporting NCWTEE, Net Centric Weapons T&E (CAR #C001).

Mod10: Deobligate funding in the amount of \$32,740.00, MIPR F1TEBH7173G001 from T&M base year period of performance.

Mod09:

- Add incremental funding to T&M base year period of performance.
- Incorporate FFP Revised Payment Schedule, PWS 12.4

Mod08:

- Ceiling realignment from FFP to T&M to support programs entering the test-fix-test phase of development. PWS 16.0 (workload history).
- PWS 3.14.1 and 3.14.3, requirements reduction
- Remove Clauses 52.2014-14 and 52.2014-15, PWS 14.0
- Update Contracting Officer POC, PWS 1.1

Mod07: Add incremental funding to T&M base year period of performance.

Mod06: Add incremental funding to T&M and FFP base year period of performance.

Mod05: Add incremental funding to T&M base year period of performance.

Mod04:

- Add incremental funding to T&M and FFP task items for the Base Year.
- Updated GFE listing, PWS 15.0, Attachments
- Incorporate Finalized DD254, PWS 15.0, Attachments

Mod03:

- Reduce ODC estimated budget and realign to T&M labor, PWS 8.14.
- Realignment of labor category Contractor Site and Government Site hours
- Correct CAF calculations for Base Year, Option Year One, and Option Year Two
- Add incremental funding
- Update Senior Contracting Officer information, PWS 1.1

Mod02: Add incremental funding to Base Year T&M

Mod01:

- Add incremental funding
- Incorporate FFP Base Year Payment Schedule, PWS 12.4
- Correct Option Year One Awarded Ceiling amount to read \$11,814,768.42 on the award document.

**1.0 Introduction.** Work is to be accomplished for United States Air Force (USAF), Air Force Materiel Command (AFMC) 96<sup>th</sup> Test Wing, Test System Squadron (96<sup>th</sup> TW/TSSQ) herein referred to as the Client, through the General Services Administration (GSA), Federal Acquisition Service (FAS), Assisted Acquisition Services Division, Southeast Sunbelt Region. The 96th TW/TSSQ executes developmental test and evaluation (T&E) enabling the Warfighter to put weapons on target in all battlespace media.

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- 1.2 Background:** The 96<sup>th</sup> Test Wing, Test System Squadron (96<sup>th</sup> TW/TSSQ), Eglin Air Force Base (AFB), Florida, is the test and evaluation center for Air Force air-delivered weapons, navigation and guidance systems, Command and Control systems, and Air Force Special Operations Command systems. The wing provides expert evaluation and validation of the performance of systems throughout the design, development, acquisition, and sustainment process to ensure the warfighter has technologically superior, reliable, maintainable, sustainable and safe systems. The 96<sup>th</sup> Test Wing performs developmental test and evaluation across the complete system life cycle for a wide variety of customers including: Air Force Systems Program Offices, the Air Force Research Laboratory, logistics and product centers; major commands; other Department of Defense (DoD) services and U.S. government agencies (Department of Transportation, NASA, etc.); foreign military sales; and private industry.

The 96<sup>th</sup> Test Wing executes developmental test and evaluation enabling the warfighter to put weapons on target in all battlespace media while also providing support for all other Team Eglin missions as the installation host wing. Eglin deploys combat ready forces while delivering full spectrum support to the DoD's largest, most dynamic Air Force Installation.

- 1.3 Objective:** To obtain contractor support for Command, Control, Communications, Computers, Intelligence, Surveillance, and Reconnaissance (C4ISR) Net-Centric Weapons (NCW) and Unmanned Vehicle (UV) technical, engineering, and research

management support for associated Information Technology (IT) activities within the 96<sup>th</sup> TW, headquartered at Eglin Air Force Base, Florida.

**1.4** Task Order Type: Hybrid – Time and Materials (T&M) and Firm Fixed Price (FFP), Performance Based, Severable

**1.5 Period of Performance.** The task order will have a base year with four twelve month option years. The performance period is as follows:

Base Year: 07/01/2017 – 06/30/2018  
Option Year 1: 07/01/2018 – 06/30/2019  
Option Year 2: 07/01/2019 – 06/30/2020  
Option Year 3: 07/01/2020 – 06/30/2021  
Option Year 4: 07/01/2021 – 06/30/2022  
Six Month Ext (if needed) 07/01/2022 – 12/31/2022

*FAR 52.217-8, Option to Extend Services. (Nov 1999)*

*The Government may require continued performance of any services within the limits and at the rates specified in the contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The Contracting Officer may exercise the option by written notice to the Contractor within thirty (30) calendar days of the end of the task order.*

*FAR 52.217-9, Option to Extend the Term of the Contract. (Mar 2000)*

*(a) The Government may extend the term of this contract by written notice to the Contractor within thirty (30) calendar days before the contract expires; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least sixty (60) calendar days before the contract expires. The preliminary notice does not commit the Government to an extension.*

*(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.*

*(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed 4 years.*

Please note that GSA's evaluation of options will not obligate the government to exercise the options.

**2.0 Scope.** Provide C4ISR, NCW, and UV technical, engineering, and research management support for associated IT activities within the 96<sup>th</sup> TW, headquartered at Eglin, AFB, Florida. This includes systems engineering support for development, prototyping, sustainment, test and evaluation, and technology transition of C4ISR, Digital Video Exploitation and Analysis, 3D Visualization, Sensors and associated communications systems and networks associated with meeting joint forces mission requirements.



Additionally, the Contractor shall assist in the management and systems engineering for NCW support to the Joint Gulf Range Complex. The goal of the organization's work is to rapidly mature and transition technologies with proven utility to military operational organizations by examining ways to develop, sustain and improve these systems utilizing Knowledge Management principles. This PWS is intended to provide enhanced network centric capabilities to the Joint Gulf Range Complex through the 96<sup>th</sup> TW and other organizations.

The Contractor shall provide C4ISR and NCW and UV technical and support for Joint Gulf Range Complex modernization initiatives and operations process enhancement. Major initiatives include:

- Network Centric Operations – Joint Test Environment (NCO-JTE)
- Net-Centric Weapons T&E Environment
- Joint World Database/Portable Source Initiative
- Offshore Test and Training
- JUO Integrated L-V-C Tactical-to-Operational Test & Training Capability (JILT3C)
- Air Force Special Operations Command Flight Testing and Functional Test Flights
- Advanced Projects Program Office Initiative
- Directed Energy
- Atlantic Fleet Joint Naval Training Initiative
- Inter-Organizational and Intra-Organizational Knowledge Management Initiatives
- Joint Test and Evaluation
- Coalition Forces Support Test & Training

### **3.0 Performance Requirements**

#### **3.1 Technology Insertion Technical Support.**

**3.1.1** The Contractor shall provide support to C4ISR, NCW and UV system technology insertion initiatives including transfer of existing and emerging technologies from current programs and systems to emerging systems. Projects include Net-Centric Weapons Test and Evaluation Environment (NCWTEE), SWARM, Real-time Casualty Assessment (RTCA), Enterprise Architect, and Over Water Impact Location (OWIL).

**3.1.2** The Contractor shall provide technical support for development of acquisition documentation such as Analysis of Alternatives (AoA), cost benefit analysis, Capability Development Documents (CDD), and Concept of Operations (CONOPS) associated with 96<sup>th</sup> TW technology transfer efforts. To that end, the Contractor shall: provide assessments engineering products and design of advanced programs, emerging technology, and innovation technology applications in support of technology transition; identify, exploit and manipulate current and emerging technologies; implement advanced communication systems to improve

flow of voice and data communication; implement advanced technology systems to aid the quick collection and dissemination of critical information; provide expert level analysis and assessment of C2 systems and other emerging technical efforts; deploy to support operations at exercises, demos, or real world events; and participate in planning and transition meetings. Provide software support using DISA software for the Naval Systems Warfare Center (NSWC) Deployable Joint Command and Control (DJC2) Test Program.

**3.1.3** The Contractor shall support the systems engineering, design, and development of Central Test and Evaluation Investment Program (CTEIP) projects. This includes the development of system performance specifications, system component specifications, hardware and software design documentation, test and evaluation documentation, development milestone documentation, reporting documentation, as required by the CTEIP Program Execution Guide. The Contractor shall support the development, delivery, validation and verification, and integration of software and hardware with the capability to meet Key Performance Parameters (KPPs) and Key System Attributes (KSAs) as defined by project Test Capabilities Requirements Document (TCRD).

**3.1.4** The Contractor shall support the Gulf Range partner, NSWC PCD, in their efforts associated with several urgent need programs with unique customers/sponsors and classified missions. Programs include:

- Sea View – Submarine based sensors package. Support involves Information Assurance (IA), sensor design, system installs, software updates, software installation, software maintenance, training and data collection / analysis.
- Sea Tracker – SOCOM sponsored Joint Capability Technology Demonstration (JCTD) (Classified). The contractor shall provide RF analysis, hydro analysis, “pod” design, “puck” design, integration support, technical documentation support to include Test Plan development and routing of the test plan through the Test Safety Review Committee.
- Maritime Predator – SOCOM sponsored JCTD. Classified mission involving utilization of the Collection Delivery Vehicle (CDV). Broad spectrum developmental test and engineering shall be required. IT support will include IA and the development of code.
- Q-Lab – Quick Reaction lab sponsored by SOCOM. Designed to provide rapid response solutions to warfighter needs identified by SOCOM. Current projects include ACOMS which involves research and development of advanced underwater communications designed to increase range and bandwidth. Additional project is Maritime Sentinel which involves testing in a collaborative environment. Support for Q-Lab includes Program Management, Technical Documentation, Test Director support, Systems Engineering, and Communications support.

**3.1.5** The Contractor shall support development of a solution for a flexible and mobile overwater impact location scoring capability for multiple weapons employed against multiple weapons employed against multiple unmanned maritime targets. The Contractor shall support all design and systems engineering aspects of the acquisition of the overwater scoring system, from planning, acquisition, integration, verification and validation, and employment of the system. The contractor shall support instrumentation preparation, launch, control, data collection and analysis, recovery and reporting.

**3.1.6** The Contractor shall provide development and system engineering support for CTEIP projects that will address critical DoD Cyberspace T&E need. This includes technology roadmap development, test/development integration, research of maturing technologies, technology transition, systems engineering and project management of cyber related test tools.

**3.1.7 Multi-spectral presentation Test and Evaluation Capability (Firm Fixed Price Requirement).** Conduct developmental activities to present realistic multi-spectral target / background signatures for seekers and sensors in the Guided Weapon Evaluation Facility environment. Coordinate with OSD Science and Technology office on these technology areas and develop system engineering approaches and risk assessments / mitigations for these capabilities. Develop lifecycle management strategies for scene presentation systems.

## **3.2 Systems Engineering and Integration (SE&I) Analysis.**

**3.2.1** The Contractor shall provide systems engineering and integration support to C4ISR and NCW and UV initiatives including the development of systematic situation analyses, trade-off analyses, problem and potential problem analyses, decision analyses, risk analyses and mitigation, tactics analyses, mission analyses, and strategy analyses associated with systems engineering, design, and integration.

**3.2.2** The Contractor shall review and analyze joint doctrine, program documentation, reports and utilize salient aspects of this documentation in systems engineering and integration analyses.

**3.2.3** The Contractor shall provide analysis of DJC2 system performance in the field remote sites against requirements of DJC2 Test and Evaluation lab during system operational verification test (SOVT), site acceptance test (SIT), factory acceptance test(FAT) and operational test/development test (OT/DT).

**3.2.4** The Contractor shall review software, software impact upon system performance, software integration with system hardware, software integration with support facilities and determine requirements for software maintenance support. The contractor shall document known software problems and shall document appropriate groups of problems to be evaluated or modified simultaneously in order to gain the greatest efficiency of engineering resources. The Contractor shall perform engineering services in support of various investigations regarding software sustainability and shall be familiar with the Integrated Support Station (ISS).

**3.2.5** The Contractor shall support design and development of enhanced remote instrumentation and frequency monitoring capabilities. This includes integration of COTS and developmental hardware and software. The Contractor shall provide system and subsystem design and system integrations. The design shall include detailed system descriptions, interfaces, nodal/structural elements, behavioral components, and system interfaces. The Contractor shall develop hardware and software prototypes to demonstrate essential capabilities for Government assessment. Hardware and software procurements may be required. There will be no production or limited production buys of hardware under this task order.

**3.2.6** The Contractor shall provide design and implementation of developmental solutions using Net-Enabled Weapon Real-Time Targeting Tool with NCW test and evaluation of programs such the Small Diameter Bomb Increment (SDBII).

### **3.3 Systems Integration Technical Support.**

**3.3.1** The Contractor shall assist with the design, purchase, installation, configuration, validation and verification, and maintenance of equipment; including laptops, servers, switches, and peripherals in support of integration and exercise efforts and assessment. This task includes purchasing, installing, and operating software, mechanical, electrical, and electro-mechanical systems.

**3.3.2** The Contractor shall install, configure, test, and troubleshoot hardware and instrumentation down to the card level. As part of this task, the Contractor shall also support on-site installation teams by conducting site visits and participating in on-site installation, checkout, and verification and validation tests. The Contractor shall support efforts to certify systems and obtain Authority to Operate per DoDI8510.01.

**3.3.3** The Contractor shall provide DJC2 Information Assurance and Cyber Security technical systems administration, networking, and software development expertise. Support military exercises on-site with participants involving every Joint Command and many Regional Commands.

**3.3.4** The Contractor shall purchase parts, software, and equipment, as required, to support systems integration. Hardware shall only be purchased under this Task Order if it is connected and/or integral to the services being performed. There will be no production or limited production buys of hardware under this Task Order. Contractor shall possess Defense Contract Audit Agency (DCAA) approved procurement system. The Contractor shall provide notification to the Contracting Officer prior to award of any subcontract that exceeds the simplified acquisition threshold. The Contracting Officer will review the Contractor's notification and supporting data to ensure that the proposed subcontract is suitable and provide consent pursuant to FAR 52.244-2, Subcontract (Oct 2010).

**3.3.5** The Contractor shall support engineering development, drafting, build up, installation and check-out of instrumentation upgrades involving mechanical and electrical design, onto AFTC and AFSOC test aircraft.

**3.3.6** The Contractor shall provide development for AFNORTH Air Operations Center (AOC) and subordinate air defense sectors to meet Live Virtual and Constructive (LVC) test and training objectives. The Contractor shall design, implement, operate and sustain LVC technologies, including networks, Test Enabling Network Architecture (TENA), Distributed Interactive Simulation (DIS) compatible virtual and constructive simulators, models, and datalink systems.

**3.3.7** Provide ongoing sustainment of instrumentation systems supporting Operational Flight

Program (OFP) development and operational test programs.

### **3.4 SE&I Documentation.**

**3.4.1** The Contractor shall assist in the preparation and periodical updates of the system integration documentation including the Production Plan. The Production Plan shall define the Production Team's roles and responsibilities, the production facility, and the production processes/procedures from part procurement up to and including delivery, installation, and verification and validation. There will be no production or limited production buys of hardware under this Task Order.

### **3.5 Special Compartmented Information (SCI).**

**3.5.1** The Contractor shall provide support for SCI related applications and programs. This support shall consist of consulting as well as software design, development and implementation for SCI applications / systems.

### **3.6 Net Centric Weapons T&E.**

**3.6.1** The Contractor shall provide support to the Joint Gulf Range Complex to achieve network-centric systems (real-time data collection and data sharing) in the NCW T&E environment to ensure interoperability between computer systems to ensure ranges can accommodate the testing of NCW and that the Weapons systems footprint and RF requirements associated with multiple data links meet Open Air Range capabilities.

**3.6.2** The Contractor shall assist in development of T&E scenarios involving live modeling and simulations to resolve techniques and procedures, changes to operational processes and operational T&E techniques.

### **3.7 Proofs of Concepts**

**3.7.1** The Contractor shall assist in the planning and implementation of C4ISR, NCW, and UV proofs of concepts demonstrations supporting the Joint Gulf Range Complex initiatives and objectives.

### **3.8 Hardware Engineering.**

**3.8.1** The Contractor shall develop and/or acquire specialized hardware required to meet customer driven C4ISR, NCW and UV mission-critical requirements. Hardware requirements may include sensor platforms, sensors, imagers, cameras interfaces, test set-up benches, special safety equipment, control systems, data collection equipment, instrumentation, transmitters, receivers, displays, firmware, and other test facility and infrastructure modifications. This requirement may include support or analysis of special purpose or one-of-a-kind hardware to support specific test requirements, prototype or pre-production hardware, modifications and upgrades to existing Government-Furnished Property (GFP) and test facilities, or modifications to existing Commercial Off-the-Shelf (COTS) hardware to meet specific purposes. The

Contractor shall support efforts to certify systems and obtain Authority to Operate per DoDI 8510.01.

**3.8.2 F-15 T2 (Temporary) Aircraft Modification for Lifespan Improvements. (Firm Fixed Price Requirement).** The 896th Test Support Squadron has a need to instrument modified test aircraft in support of the extension of the F-15 lifespan. The contractor will provide electronic design of aircraft modifications and Aircraft Instrumentation Technical Specialist support to integrate designs into working systems in a lab environment. Examples of required components include cockpit mounted controllers, recorders, telemetry transmitters, encryptors, signal conditioners, and digitizers. All modifications must pass an airworthiness determination which will be the responsibility of the 896TSS. The contractor will provide electronic system and subsystem design and system integration of equipment in accordance with Air Force Temporary T-2 Modification processes and procedures on USAF aircraft used for test, in support of armament systems and legacy platform flight testing. The contractor will work alongside Government teams to implement modifications on 96TW-managed assets and aircraft, including those owned by associated units like 53WG.

### **3.9 Software Engineering.**

**3.9.1** The Contractor shall develop software products in conformance with the requirements of tasks. Any upgrades or enhancements developed by this program shall be applied to existing Government licensed systems. Software application support may include digital simulation and modeling, commercial and customized applications for data collection, storage, manipulation, filtering, feature extraction, data archiving, retrieval, data display, scientific/engineering/technical analysis, and formatting or conversion. Support includes reviews electronic warfare software, software impact upon system performance, software integration with facilities, and software maintenance.

**3.9.2** The Contractor shall provide Night Vision - Reconnaissance Surveillance & Target Acquisition (NV-RSTA) Office sustainment and subject matter expertise to Visualizer, Sensor Manager and TerraSightTM Server software components for updates and bug fixes in support of overseas contingency operations.

**3.9.3** The Contractor shall develop/modify sensor data fusion software used to create database applications, accommodation of computer hardware or operating system changes, database management software, new data analysis software, and database content exchange between systems.

**3.9.4** The Contractor shall develop/modify digital imagery and digital video analysis software in accordance with designated standards required for interoperability as stated in the task, develop documentation support analysis verification and validation, and developing software for image/video manipulation functions, image/video enhancement tools, and image/video display improvement methods.

**3.9.5 Prototype Development.** The Contractor shall develop prototype software and/or hardware in support of fielding new Joint Gulf Range Complex C4ISR, NCW and UV capabilities. The effort will be focused on rapid implementation of new technology. Only material in support of the service of this Task Order shall be acquired. There shall be no production or limited production buys under this Task Order.

**3.9.6** The Contractor shall develop software and/or hardware instrumentation interfaces utilizing the Test and Training Enabling Architecture (TENA) as required for interoperability between systems utilizing either inter-range or intra-range connectivity for exchanging test range instrumentation or simulation data in LVC events.

### **3.10 T&E Support**

**3.10.1 T&E Planning.** The Contractor shall provide C4ISR, NCW and UV T&E planning support to include analysis of test requirements and objectives to support further preparation of test plans, test procedures, test data sheets.

**3.10.1.1** The Contractor shall assist the Government in development of and participation in test and exercise scenarios; planning for packaging, handling, shipping, and transportation of systems and equipment; inventory management, preparation of technical documentation, configuration management; maintenance concept development; Support Test Equipment/Test Measurement and Diagnostic Equipment (STE/TMDE) maintenance; training support; Hazardous Materials (HAZMAT) materials acquisition support (including cleaning fluids such as alcohol, fuel, oil, lubricants, paint, and lumber); system manpower analyses; system administration and maintenance support; software maintenance and obtain Authority to Operate per DoDI8510.01.

**3.10.2 T&E Field Engineering.** The Contractor shall provide field engineering support for experimentation and operational analyses in support of C4ISR, NCW and UV support system field evaluations and assessments.

**3.10.2.1** The Contractor shall provide the following support transportation and shipping, load out, set-up, configuration, operation, maintenance and tear-down of systems and equipment including equipment in IT and Communications shelters; provide on-site software engineering, networking engineering, power and electrical engineering, communications systems engineering and infrastructure system support; provide experienced on-site observers, data collectors, forensic data support personnel; provide technical assistance and support personnel to accomplish performance objectives; assemble and provide for use during field activities test support materials in sufficient quantity to permit successful accomplishment of performance objectives; de-conflict resource availability with schedule; develop corrective courses of action, support in-process reviews; capture and record data; and support pre- and post-event briefings and daily hot wash briefings.

**3.10.2.2** The Contractor shall support test and evaluation field engineering initiatives, the Contractor shall purchase, exercise, demonstration, and test equipment and spare parts to ensure successful completion of the event. Events include simulation of Radar Cross Signatures (RCS), simulation of flight characteristics of cruise missiles, or that of other opposing force aircraft to include foreign aircraft, The material and equipment may include items such as electrical

connectors and cabling, Liquid Crystal Displays (LCDs), switches, servers, printers, ink cartridges, lights, stakes, shipping boxes, batteries, oil, fuel, bulbs, air and oil filters, surge protectors, radios, laptops, screens, monitors, video, communication, network and IT equipment.

**3.10.2.3** The Contractor shall support development, test and evaluation, program transition, and sustainment of Battlefield Airborne Communications (BACN) and Joint Tactical Information Distribution Systems (JTIDS) to include Tactical Data Link Systems.

**3.10.2.4** The Contractor shall provide storage and maintenance of Government furnished UVs to include the modification of hardware and software to support development of test capabilities. The Contractor shall support flight operations to include launch, operational control and recovery of UVs.

**3.10.3 T&E Summary Documentation.** The Contractor shall assist in Government analysis of test data and other relevant documentation and information; evaluation test outcomes; and documentation of test and evaluation results. This support shall include After Action Reports (AARs), training data, and lessons learned reports.

**3.10.4 Advanced Medium Range Air to Air Missiles (AMRAAM) Foreign Military Sales.**

The contractor shall provide assistance to the US Air Force, Air Force Life Cycle Management Center (AFLCMC), Advanced Medium Range Air to Air Missiles (AMRAAM) Foreign Military Sales (FMS) with engineering services and products to inform program decisions related to AMRAAM integration and testing on international weapons platforms. Services shall include integration support, engineering support, test support, industry updates and technical assistance for employment on FMS country launch platforms. Interaction includes possible classified discussions on the AMRAAM system and as it relates to the foreign country's platform. Travel to OCONUS locations will be required to convene with foreign representatives to provide technical data and related services. AMRAAM Foreign Military Sales support includes the Ministries of Defense/Air Force's from the following countries FMS/LOA cases: United Arab Emirates (AE-D-QAA) (AE-D-YAC), Australia (AT-D-QAC) (AT-D-YLB) (AT-D-YLC), Bahrain (BA-D-YAE), Belgium (BE-D-YCD), Chile (CI-D-YAA), Canada (CN-D-QBU), Denmark (DE-D-QAF), Czech Republic (EZ-D-QAH), Finland (FI-D-YAF), Germany (GY-D-QAP) (GY-D-QBF), Hungary (HU-D-QAJ), Israel (IS-D-QFD), Italy (IT-D-YAC) (IT-D-YIF), Japan (JA-D-YAH) (JA-D-YAI), Jordan (JO-D-YAC) (JO-D-YJD), Korean Republic (South) (KS-D-YAJ) (KS-D-YAK) (KS-D-YAO), Malaysia (MF-D-YBF), Morocco (MO-D-YAB), Oman (MU-D-YAK) (MU-D-YEK), Netherlands (NE-D-QAF), Norway (NO-D-QBN) (NO-D-YME), NATO/NAMSA (N4-D-QEI), Pakistan (PK-D-YAD), Poland (PL-D-QAI) (PL-D-QAQ), Portugal (PT-D-QAO), Romania (RO-D-QAH), Singapore, (SN-D-BAA) (SN-D-NCZ) (SN-D-NDA) (SN-D-SAC), Spain (SP-D-YDH), Saudi Arabia (SR-D-SAI) (SR-D-SAO) (SR-D-SAP), Sweden (SW-D-QAE), Switzerland (SZ-D-YBC), Thailand (TH-D-QAI) (TH-D-YAC), Turkey (TK-D-YAE), Taiwan (TW-D-YPH), and United Kingdom (UK-D-QAS) and the UK subcontractor QinetiQ.

**3.11 Logistics.**



**3.11.1** The Contractor shall provide logistics support to include supportability, reliability, maintenance and operator procedures, training, system integration, text and exercise preparation and support. This support shall provide configuration control of unclassified software data utilizing Air Force and DoD requirements as a guide and provide a Data Accession List (DAL) listing all data software developed.

**3.11.2** The Contractor shall develop standard operating procedures and processes associated with system operations and mission areas leveraging Knowledge Management best practices. The Contractor shall provide basic instruction to government personnel or others as directed by the GTL utilizing equipment and aircraft types when identified.

**3.12 Planning Cell.** The Contractor shall support the C4ISR, NCW and UV planning cells for Joint and Service specific test and training exercises to include concept of operations (CONOPS) development. This includes modeling and simulation support for planning and executing the exercise and exercise training services to support urgent operational need.

**3.13 Programmatic Support.** The Contractor shall perform C4ISR, NCW and UV programmatic analyses, assist in the development and production of program documentation, and provide administrative and other program management support for the tasks identified in this PWS.

#### **3.14 Systems Engineering.**

**3.14.1** The Contractor shall provide engineering support and subject matter expertise for implementing and sustaining C4ISR and NCW systems. This includes support for operational employment of systems concurrent with their development, test, and enhancements. The portion of the ~~F-15 and~~ F-16 which links its weapons system to C4ISR, NCW and UV systems is the Operational Flight Program. The government has a need for Operational Flight Program (OFP) support to augment government organic resources at Eglin AFB, FL and Nellis AFB. The contractor shall provide OFP data collection support that consists of the following:

- a. Provide all aspects of test engineering data processing, reduction, and analysis support.
- b. Provide reports and provide input into the preparation of reports based on the analysis of the test data processes.
- c. Provide inputs to the Project Engineers and Test Engineers for test planning; aid in test data collection, reduction, and analysis tools; aid in establishing and maintaining master files of program data.
- d. Participate in applicable programmatic, technical, and/or acquisition management functions including reviews, audits, training classes, team-building exercises /meetings, and working groups as required by the Government.

**3.14.2** The contractor shall provide OFP Test and Evaluation support that consists of the following:

- a. Perform Project Engineer and Test Engineer duties such as test planning, scheduling, briefing, testing, debriefing, and reporting.

- b. Provide inputs during test planning working group meetings and assist in developing Methods of Test (MOT) to satisfy test objectives.
- c. Assist in the execution of the test by supporting ground mounts, instrumentation checks and/or provide real-time support to the test engineer during the mission.
- d. Monitor the progress of the test and the implementation of the test plan, based on comparison of real-time and/or post-mission test results.
- e. Provide inputs to the Project Engineers and Test Engineers for test planning; aid in test data collection, reduction, and analysis tools; aid in establishing and maintaining master files of program data.
- f. Participate in applicable programmatic, technical, and/or acquisition management functions including reviews, audits, training classes, team-building exercises /meetings, and working groups as required by the Government.
- g. Provide the development of systematic situation analyses, trade-off analyses, problem and potential problem analyses, decision analyses, risk analyses, tactics analyses, mission analyses, and strategy analyses associated with systems engineering and integration. The Contractor shall review and analyze joint doctrine, program documentation, reports and utilize salient aspects of this documentation in systems engineering and integration analyses.
- h. Provide ongoing sustainment of instrumentation systems supporting OFP development and operational test programs.

**3.14.3** The government has a need for flight test data support to augment government organic resources at Eglin AFB, FL, Davis-Monthan AFB, AZ and Nellis AFB, NV. This includes handling, reformatting and processing flight test data. The government conducts flight testing on ~~A-10~~, F-16, and ~~F-15~~ aircraft and has identified specific needs that can be provided by this contract. A key component of performing the flight test analysis mission is the data reformatting, control of cryptographic material and processes leading to cryptological data scrubbing capabilities. The 96<sup>th</sup> Test Wing owns a site-wide End User License Agreement (EULA) for Data Processing System (DPS), Data Probe Classic (DPC), Global Positioning System (GPS) Blanker, and Sweeper propriety software applications produced and supported by Avionics Test & Analysis Corporation (ATAC). In order to continue to utilize DPS and Sweeper software for flight test purposes, the contractor is required to maintain DPS and Sweeper software modification capability. For data collection support with flight test data, the contractor shall:

- a. Provide all aspects of test engineering data processing, reduction, and analysis support.
- b. Provide reports and provide input into the preparation of reports based on the analysis of the test data processes.
- c. Provide inputs to the Project Engineers and Test Engineers for test planning; aid in test data collection, reduction, and analysis tools; aid in establishing and maintaining master files of program data.
- d. Participate in applicable programmatic, technical, and/or acquisition management functions including reviews, audits, training classes, team-building exercises /meetings, and working groups as required by the OFP/CTF.

- e. Provide inputs to Project Engineers and Test Engineers for Logistics Test and Evaluation (LT&E) tasks; aid in collection of LT&E data including Technical Order changes, task evaluations, and maintainer surveys; establish and maintain master files of LT&E data.
- f. Assist in review of Technical Orders during routine maintenance tasks, failure analysis, and repair.
- g. As required, convert aircraft Chapter 10 Mux data to binary format for use in software to evaluate and analyze Link-16 message content and format for possible OFP errors.
- h. Use data to analyze Embedded Global Position System-Internal Navigation System (GPS-INS) data to evaluate navigation performance.

**3.14.4 Test and Evaluation support with flight test data, the contractor shall.**

- a. Perform Project Engineer and Test Engineer duties such as test planning, scheduling, briefing, testing, debriefing, and reporting.
- b. Provide inputs during test planning working group meetings and assist in developing Methods of Test (MOT) to satisfy test objectives.
- c. Assist in the execution of the test by supporting ground mounts, instrumentation checks and/or provide real-time support to the test engineer during the mission.
- d. Monitor the progress of the test and the implementation of the test plan, based on comparison of real-time and/or post-mission test results.
- e. Provide inputs to the Project Engineers and Test Engineers for test planning; aid in test data collection, reduction, and analysis tools; aid in establishing and maintaining master files of program data.
- f. Participate in applicable programmatic, technical, and/or acquisition management functions including reviews, audits, training classes, team-building exercises /meetings, and working groups as required by the government.
- g. Provide input to the Project Engineers and Test Engineers for LT&E planning; aid in drafting LT&E portions of test plans, test reports, and other required documents.
- h. Assist in review of Technical Orders during routine maintenance tasks, troubleshooting and repair.

**4.0 Performance Criteria Matrix:**

<b>Deliverable or Required Services</b>	<b>Metric Type</b>	<b>Performance Standard(s)</b>	<b>Acceptable Quality Level</b>	<b>Method of Surveillance</b>
PWS 3.1 - 3.1.6 Provide Technology Insertion Technical Support	Quality, Efficiency	Completeness, timeliness, and accuracy of PWS requirements. Contractor receives no more than one formal customer complaint or contract discrepancy report per month of service. Contractor successfully resolves any customer	Meet PWS requirements 95% of the time	Random Checks; Observation; Complaints; GTL reviews documentation on a monthly and quarterly basis

		complaints within five working days of receipt or less time as specified by client request.		
PWS 3.2 -3.2.6 Provide Systems Engineering and Integration (SE&I) Analysis Support	Quality, Efficiency	Technical Reports, presentations, and project documents are thorough, complete, accurate and timely	Meet PWS requirements 95% of the time	Random Checks; Observation; Complaints; GTL reviews documentation on a monthly and quarterly basis
PWS 3.3 -3.3.6 Provide Systems Integration Technical Support	Quality, Efficiency	Completeness, timeliness, and accuracy of PWS requirements. Contractor receives no more than one formal customer complaint or contract discrepancy report per month of service. Contractor successfully resolves any customer complaints within five working days of receipt or less time as specified by client request.	Meet PWS requirements 95% of the time	Random Checks; Observation; Complaints; GTL reviews documentation on a monthly and quarterly basis
PWS 3.4 -3.4.1 Provide SE&I Documentation Support	Quality, Efficiency	Technical Reports, presentations, and project documents are thorough, complete, accurate and timely. Consistently and accurately reflect consideration of all applicable criteria	Meet PWS requirements 95% of the time	Random Checks; Observation; Complaints; GTL reviews documentation on a monthly and quarterly basis
PWS 3.5 -3.5.1 Provide Special Compartmented Information (SCI) Support	Quality, Efficiency	Completeness, timeliness, and accuracy of PWS requirements. Contractor receives no more than one formal customer complaint or contract discrepancy report per month of service. Contractor successfully resolves any customer complaints within five working days of receipt or	Meet PWS requirements 95% of the time	Random Checks; Observation; Complaints; GTL reviews documentation on a monthly and quarterly basis

		less time as specified by client request.		
PWS 3.6 -3.6.2 Provide Net Centric Weapons T&E Support	Quality, Efficiency	Completeness, timeliness, and accuracy of PWS requirements. Contractor receives no more than one formal customer complaint or contract discrepancy report per month of service. Contractor successfully resolves any customer complaints within five working days of receipt or less time as specified by client request.	Meet PWS requirements 95% of the time	Random Checks; Observation; Complaints; GTL reviews documentation on a monthly and quarterly basis
PWS 3.7 Proofs of Concepts	Quality, Efficiency	Completeness, timeliness, and accuracy of PWS requirements. Contractor receives no more than one formal customer complaint or contract discrepancy report per month of service. Contractor successfully resolves any customer complaints within five working days of receipt or less time as specified by client request.	Meet PWS requirements 95% of the time	Random Checks; Observation; Complaints; GTL reviews documentation on a monthly and quarterly basis
PWS 3.8 – 3.8.1 Provide Hardware Engineering Support	Quality, Efficiency	Completeness, timeliness, and accuracy of PWS requirements. Contractor receives no more than one formal customer complaint or contract discrepancy report per month of service. Contractor successfully resolves any customer complaints within five working days of receipt or less time as specified by client request.	Meet PWS requirements 95% of the time	Random Checks; Observation; Complaints; GTL reviews documentation on a monthly and quarterly basis
PWS 3.9 - 3.9.6	Quality, Efficiency	Completeness, timeliness, and accuracy of PWS	Meet PWS requirements	Random Checks; Observation;

Provide Software Engineering Support		<p>requirements. Contractor receives no more than one formal customer complaint or contract discrepancy report per month of service. Contractor successfully resolves any customer complaints within five working days of receipt or less time as specified by client request.</p> <p>Technical Reports, presentations, and project documents are thorough, complete, accurate and timely.</p>	95% of the time	Complaints; GTL reviews documentation on a monthly and quarterly basis
PWS 3.10 – 3.10.4 Provide T&E Support	Quality, Efficiency	<p>Completeness, timeliness, and accuracy of PWS requirements. Contractor receives no more than one formal customer complaint or contract discrepancy report per month of service. Contractor successfully resolves any customer complaints within five working days of receipt or less time as specified by client request.</p> <p>Technical Reports, presentations, and project documents are thorough, complete, accurate and timely.</p>	Meet PWS requirements 95% of the time	Random Checks; Observation; Complaints; GTL reviews documentation on a monthly and quarterly basis
PWS 3.11 - 3.11.2 Provide Logistics Support	Quality, Efficiency	<p>Completeness, timeliness, and accuracy of PWS requirements. Contractor receives no more than one formal customer complaint or contract discrepancy report per month of service. Contractor successfully</p>	Meet PWS requirements 95% of the time	Random Checks; Observation; Complaints; GTL reviews documentation on a monthly and quarterly basis

		<p>resolves any customer complaints within five working days of receipt or less time as specified by client request.</p> <p>Technical Reports, presentations, and project documents are thorough, complete, accurate and timely.</p>		
<p>PWS 3.12</p> <p>3.12.1 Provide Planning Cell Support</p>	<p>Quality, Efficiency</p>	<p>Completeness, timeliness, and accuracy of PWS requirements. Contractor receives no more than one formal customer complaint or contract discrepancy report per month of service.</p> <p>Contractor successfully resolves any customer complaints within five working days of receipt or less time as specified by client request.</p> <p>Technical Reports, presentations, and project documents are thorough, accurate and timely.</p>	<p>Meet PWS requirements 95% of the time</p>	<p>Random Checks; Observation; Complaints; GTL reviews documentation on a monthly and quarterly basis</p>

PWS 3.13 Provide Programmatic Support	Quality, Efficiency	Completeness, timeliness, and accuracy of PWS requirements. Contractor receives no more than one formal customer complaint or contract discrepancy report per month of service. Contractor successfully resolves any customer complaints within five working days of receipt or less time as specified by client request.  Technical Reports, presentations, and project documents are thorough, complete, accurate and timely	Meet PWS requirements 95% of the time	Random Checks; Observation; Complaints; GTL reviews documentation on a monthly and quarterly basis
PWS 3.14 – 3.14.4 Provide Systems Engineering Support	Quality, Efficiency	Completeness, timeliness, and accuracy of PWS requirements. Contractor receives no more than one formal customer complaint or contract discrepancy report per month of service. Contractor successfully resolves any customer complaints within five working days of receipt or less time as specified by client request.	Meet PWS requirements 95% of the time	Random Checks; Observation; Complaints; GTL reviews documentation on a monthly and quarterly basis
PWS 9.0 Monthly Status Report (MSR)		Due on the 10 <sup>th</sup> business day following the close of the calendar month. Electronically posted in ITSS.	No deviation from standard allowed	Government review and acceptance

**4.1 Contract Performance Evaluation.** In accordance with FAR 8.406-7, Contractor Performance Evaluation and FAR 42.15, Contractor Performance Information, interim and final past performance information will be submitted by the GSA Contracting Officer, GSA Customer Account Manager, or COR through the Contractor Performance Assessment Reporting System (CPARS) for archive in the Past Performance information Retrieval System (PPIRS). The CPARS process allows the contractor to view and comment on the Government's evaluation of



the contractor's performance. To that end, contractors shall register in CPARS <https://www.cpars.csd.disa.mil> and the registration shall be completed within 45 days after award. Once the contractor past performance evaluation is finalized in **CPARS**, it will be transmitted into the PPIRS. Per GSAM 542.1503(c), the Contracting Office Director will make the final decision regarding disagreements related to performance evaluations between the contracting officer and the contractor.

**5.0 Reports and Deliverables.** The Contractor shall prepare the following reports and submit them upon client request. Reports are due 15 days from request unless a later date is specified in the specific report request. Example of the DD Form 1423 is included in this PWS.

CDRL	Data Item	Purpose	PWS Paragraph
B001	Technical Report	Engineering and Analysis Support	3.1 – 3.14
B002	Presentation Material	Agenda/Presentation Material	3.14

**5.1 Initial Business and Technical Meeting:** Within ten (10) business days following the task award date, contractor shall meet with the GSA Senior Project Manager, GSA Contracting Officer and the Contracting Officers Representative (COR), for a Kick-off meeting to review goals and objectives of this task order, and to discuss contract and technical requirements.

#### **6.0 Data Rights in Computer Software.**

All documentation developed under this Performance Work Statement shall be the exclusive property of the Government and shall be delivered to the Government in accordance with the "Rights in Data -- General" clause.

If the Contractor desires to restrict the Government's data rights in computer software that shall be developed and delivered under a specific Task Order, such lesser data rights must be negotiated prior to award of the Task Order. Failure of the Contractor to negotiate lesser data rights prior to award of the Task Order shall constitute an agreement by the Contractor that such data shall be delivered with unlimited rights.

The following clause is incorporated by reference.

*DFAR 252.227-7013, Rights in Technical Data –Noncommercial Items (FEB 2014)*

*DFAR 252.227-7014, Rights in Noncommercial Computer Software and Noncommercial Computer Software Documentation (FEB 2014)*

*DFAR 252.227-7016, Rights in Bid or Proposal Information (Jan 2011)*

*DFAR 252.227-7030, Technical data-Withholding of Payment (Mar 2000)*

**7.0 Inspection and Acceptance:** Inspection and acceptance will occur in accordance with FAR 52-246-6, Inspection of Services – Time and Material and Labor Hour. In the absence of other agreements negotiated with respect to time provided for government review, deliverables will be inspected and the contractor notified of the COR's findings within five (5) work days of

normally scheduled review. If the deliverables are not acceptable, the COR will notify the GSA Project Manager (PM) immediately.

Unsatisfactory work - Unless otherwise negotiated, the contractor shall correct or replace all non-conforming services or deliverables not later than five (5) workdays after notification of non-conformance.

**7.1 Quality Control Plan.** The Contractor shall provide and maintain a Quality Control Plan (QCP) that contains, as a minimum, the items listed below to the Contracting Officer (CO) for acceptance not later than ten (10) business days after award. The Customer Account Manager will notify the Contractor of acceptance or required modifications to the plan. The Contractor shall make appropriate modifications and obtain acceptance of the plan within thirty (30) calendar days from the date of award.

The QCP shall include the following minimum requirements:

- A description of the inspection system to cover all major services and deliverables. The description shall include specifics as to the areas to be inspected on both a scheduled and unscheduled basis, frequency of inspections, and the title of inspectors.
- A description of the methods to be used for identifying and preventing defects in the quality of service performed.
- A description of the records to be kept to document inspections and corrective or preventative actions taken.
- All records of inspections performed shall be retained and made available to the Government upon request throughout the task order performance period, and for the period after task order completion, until final settlement of any claims under this task order.

**7.2 Quality Assurance.** The Government will evaluate the Contractor's performance of this Task Order. For those tasks listed in the Performance Matrix, the Client Representative or other designated evaluator will follow the method of surveillance specified in this Task Order. Government personnel will record all surveillance observations. When an observation indicates defective performance, the client COR or other designated evaluator will require the Contractor manager or representative at the site to initial the observation. The initialing of the observation does not necessarily constitute concurrence with the observation. It acknowledges that the Contractor has been made aware of the non-compliance. Government surveillance of tasks not listed in the Performance Matrix or by methods other than those listed in the Performance Matrix (such as provided in the Inspection clause) may occur during the performance period of this task order. Such surveillance will be done according to standard inspection procedures or other task order provisions. Any action taken by the CO as a result of surveillance will be according to the terms of the task order.

**7.3 Organizational Conflict Of Interest:** The guidelines and procedures of FAR 9.5 will be used in identifying and resolving any issues of organizational conflict of interest at the Order level.

All actual or potential OCI situations shall be handled in accordance with FAR Subpart 9.5. "Offeror" as used in this solicitation section addressing OCIs shall include all vendors that the company submitting this proposal has entered into a contractor teaming agreement or prime contractor subcontractor relationship with in connection with its proposal submission for this acquisition.

If the Offeror is currently providing support or anticipates providing support to the Government that presents an actual or potential OCI with the requirements for this acquisition, OR, If the Offeror is currently performing or anticipates performing any other work for the Government under any proposal for any solicitation relating to the requirements for this order, the Offeror shall include in its proposal submission:

- (1) a statement identifying and describing the actual or potential OCI, and
- (2) a proposed OCI mitigation plan detailing the offeror's recommendation for how the potential OCI may be avoided, neutralized and/or mitigated.

If the Government determines an OCI cannot be avoided, neutralized, or mitigated, the offeror may be excluded from consideration for award.

In the event that this Task Order requires activity that would create an actual or potential conflict of interest, the Contractor shall:

- (a) Notify the GSA Contracting Officer of the actual or potential conflict, and not commence work on any task requirement that involves a potential or actual conflict of interest until specifically notified by the GSA Contracting Officer to proceed;
- (b) Identify the conflict and recommend to the GSA Contracting Officer an alternate tasking approach which would avoid the conflict;

If the GSA Contracting Officer determines that it is in the best interest of the Government to issue the Order, notwithstanding a conflict of interest, a request for waiver shall be submitted in accordance with FAR 9.503.

## **8.0 Task Order Terms and Conditions**

**8.1 Place of Performance.** Performance will take place at various locations at Eglin AFB, Florida and other Government installations and contractor facilities. Contractor may have to travel for temporary duty in the continental United States (OCONUS) and Outside of the Continental United States (OCONUS) to support various planning, liaison, and task execution activities.

**8.2 Hours of Operation:** The core workday is 7:30AM to 4:30PM, Monday-Friday (excluding Federal holidays). Normal duty hours are eight hours per day, however, when TDY, work hours may vary.

**Overtime:** Overtime is not anticipated on this task order. Overtime is defined as hours billed at a premium over and above the awarded labor rate. Any use of overtime must be prior approved by the Government Contracting Officer, or designee COR. A contractor generated overtime authorization request form shall be submitted via an Action Memo through GSA's web-based IT Solutions Shop (ITSS) to the COR and/or GSA Contracting Officer for approval prior to working overtime. The form must identify the contractor employee name, task number, date of overtime, purpose, and number of hours being requested.

**Extended Hours:** Extended hours shall be authorized by the government Contracting Officer or designee COR. Extended hours are defined as any hours in excess of eighty (80) hours in a two (2) week billing period. A contractor generated authorization request form shall be submitted via an Action Memo through GSA's web-based IT Solutions Shop (ITSS) to the COR and/or GSA Contracting Officer for approval prior to working extended hours. The form must identify the contractor employee name, task number, date, purpose, and number of extended hours being requested.

**8.3 Task Management.** The client agency shall identify a COR. Management of this task will be performed by GSA through the COR. The COR will participate in project meetings and receive task order deliverables. The COR will provide technical assistance and clarification required for the performance of this task. Deliverables must be submitted through GSA's Web-Based Order Processing System (currently ITSS) for client approval.

**8.3.1 Contracting Officer's Representative (COR) Designation.** Pursuant to DFARS 252.201-7000, prior to task order award, the Contracting Officer will appoint a COR and issue a COR appointment letter stating the authority for the COR. The Contractor will receive a copy of the written designation.

*DFARS 252-201-7000 Contracting Officer's Representative (Dec 1991)*

**8.3.2 Contractor Transition.** Early coordination, communication and preparation are keys to a successful transition. A transition plan will ensure an orderly and efficient transition between the in-coming Contractor and the incumbent Contractor. The Contractor shall be required to submit a Transition-Out Plan as delineated in the subparagraph below.

**Transition-In:** The Government will require the Contractor to be fully operational, to include properly cleared personnel at the appropriate classification level, within 30 days of the task order award date. Therefore, as soon as possible after award notification, it is necessary to provide the Government with appropriate security documentation which will include the names and social security numbers of each employee. Transition status updates shall be provided after task order award as directed by the COR.

**Transition Out Plan:** The contractor shall develop a "Transition-Out Plan" to facilitate the accomplishment of a seamless transition from the incumbent to incoming contractor/government personnel at the expiration of this task order. The contractor shall provide a Transition-Out Plan NLT ninety (90) calendar days prior to expiration of the task order. The contractor shall identify

how it will coordinate with the incoming and or government personnel to transfer knowledge regarding the following: project management processes, points of contact, location of technical and project management documentation, status of ongoing technical initiatives, transfer of leases/utility agreements, etc. associated with off-base facilities used for execution of this contract, appropriate contractor to contractor coordination to ensure a seamless transition, transition of key personnel, identify schedules and milestones, identify actions required of the government, establish and maintain effective communication with the incoming contractor/government personnel for the period of the transition via weekly status meetings and other items determined necessary by the Government.

**8.4 Government Furnished Facilities and Services.** The Government will provide the contractor a dedicated work area for on-site support. The Government will make available, desks, work space, utilities, computer equipment (to include all necessary office hardware & software), an electronic mail (e-mail) account, use of the Government telephone and secure communications equipment, facsimile machine, and copier usage. The contractor shall be provided the authority to access all information required to perform duties. All Government Furnished Equipment (GFE) shall be utilized in strict performance of contract related duties and the contractor shall maintain policies that prohibit fraud and abuse. The Government shall provide access to all necessary documentation and facilities required for this effort.

The Government will provide electricity for contractor's use when performing work under this Task Order in remote CONUS and OCONUS locations. The Contractor shall be responsible for connecting temporary lines to existing government systems. All temporary lines should be removed at the completion of work.

**8.4.1 Government Furnished Property (GFP).** The contractor shall only use the government property (either furnished or acquired under this contract) for performing the contract, unless otherwise provided for in the contract or approved by the Contracting Officer. The contractor is responsible and accountable for all GFP within the provisions of the contract, including any property in the possession or control of a subcontractor. The contractor must establish and maintain a system to manage (control, use, preserve, protect, repair, and maintain) government property in its possession. See Attachment 1 (Government Property Listing).

The following clause is incorporated by reference:

*FAR 52.245-1, Government Property (Jan 2017)*

*FAR 52.245-9, Use and Charges (Apr 2012)*

**8.5 Contractor Furnished Items:** Except for those items or services stated in Section 8.4 as Government furnished, the contractor must furnish everything needed to perform this contract according to all its terms

**8.6 Privacy Act.** Work on this project may require that personnel have access to Privacy Information. Personnel shall adhere to the Privacy act, Title 5 of the U.S. Code, Section 552a and applicable agency rules and regulations.

**8.7 Personal Service.** GSA meets the needs of its clients for information technology support through non-personal services Task Orders and/or contracts. This Task Order shall not be used to procure personal services prohibited by the Federal Acquisition Regulations (FAR) Part 37.104, entitled “Personal Services Contract.”

**8.8 Problem Resolution:** The contractor shall bring problems, or potential issues, affecting performance to the attention of the COR/CR and GSA PM as soon as possible. Verbal reports will be followed up with written reports when directed. This notification shall not relieve the Contractor of its responsibility to correct problems for which they are responsible. The Contractor shall work cooperatively with the Government to resolve issues as they arise.

**8.9 Section 508 Compliance:** The Contractor shall support the Government in its compliance with Section 508 throughout the development and implementation of the work to be performed. Section 508 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794d) requires that when Federal agencies develop, procure, maintain, or use electronic information technology, Federal employees with disabilities have access to and use of information and data that is comparable to the access and use by Federal employees who do not have disabilities, unless an undue burden would be imposed on the agency. Section 508 also requires that individuals with disabilities, who are members of the public seeking information or services from a Federal agency, have access to and use of information and data that is comparable to that provided to the public who are not individuals with disabilities, unless an undue burden would be imposed on the agency.

The Contractor should review the following Web sites for additional 508 information:

<http://www.section508.gov/index.cfm?FuseAction=Content&ID=12>  
<http://www.access-board.gov/508.htm>  
<http://www.w3.org/WAI/Resources>

**8.10 Security Requirements.** The security requirements for this task are defined in the attached DD 254 and as specified in Section H.7 of the Alliant GWAC contract.

The Contractor shall be required to have a TOP SECRET facility clearance with SECRET storage requirement, not to exceed two (2) cubic feet. The Contractor will require access to Communications Security (COMSEC) Information; Restricted Data; Critical Nuclear Weapon Design Information (CNWDI); Formerly Restricted Data (FRD); Sensitive Compartmented Information (SCI); NoN-SCI Information; Special Access Information; NATO Information; Foreign Government Information; and For Official Use Only (FOUO) Information. The Contractor will also require access to the SIPRNET systems.

The highest level of performance anticipated during the life of the contract is TOP SECRET. All labor categories, (except administrative) require Secret clearance. There is a requirement for Top Secret Clearance for Senior Test Engineers. Administrative duties performed by the contractor will not require a clearance, but may require an investigation for Information Technology (IT) sensitive duties. All labor categories may allow FOUO duties to be performed prior to a clearance being granted if the individual has completed the Federal Bureau of Investigation (FBI) fingerprint check with favorable results and successfully submitted (which is defined as the request has actually been “accepted” by OPM) a Tier 1 (equivalent or higher)

background investigation to the U.S. Office of Personnel Management (OPM). Specific security guidelines will be directed via DD-254 Contract Security Classification Specification documents.

In performing this task order, the Contractor shall receive and generate classified material; be authorized to use the services of Defense Technical Information Center (DTIC) or other secondary distribution center; have a Tempest requirement; have Operations Security (OPSEC) requirements; and be authorized to use the Defense Courier Service.

The following clause is incorporated.

*FAR 52.204-9, Personal Identity Verification of Contractor Personnel. (Jan 2011)*

*(a) The Contractor shall comply with agency personal identity verification procedures identified in the contract that implement Homeland Security Presidential Directive-12 (HSPD-12), Office of Management and Budget (OMB) guidance M-05-24, and Federal Information Processing Standards Publication (FIPS PUB) Number 201.*

*(b) The Contractor shall insert this clause in all subcontracts when the subcontractor is required to have physical access to a federally-controlled facility or access to a Federal information system.*

The following clause is incorporated by reference.

FAR 52.222-54, Employment Eligibility Verification (E-verify) (Oct 2015)

**8.10.1 Access to Government Systems.** In accordance with DoD Directive Number 7045.14, dated 21 November 2003, Contractors are not allowed access to any DoD system including the Planning, Programming, and Budgeting System (PPBS) without explicit authorization of a relevant Government official, and that is based on a need-to-know basis only. Individuals getting access must have the appropriate clearance for access to a particular system.

**8.11 Task Order Funding:** Incremental Funding –Time and Material: It is anticipated that this task order will be incrementally funded. If incrementally funded, funds shall be added to the contract/order via a unilateral modification as the funds become available. The contractor shall not perform work resulting in charges to the Government that exceed obligated funds.

The Contractor shall notify the Contracting Officer in writing whenever it has reason to believe that the costs it expects to incur under this contract in the next sixty (60) days, when added to all costs previously incurred, will exceed 75 percent of the total amount so far allotted to the contract/order by the Government. The notice shall state the estimated amount of additional funds required to continue performance of the contract/order for the specified period of performance or completion that task.

Sixty days (60) before the end of the period specified in the Schedule, the Contractor shall notify the Contracting Officer in writing of the estimated amount of additional funds, if any, required to continue timely performance under the contract or for any further period specified in the Schedule or otherwise agreed upon, and when the funds will be required.

The Government is not obligated to reimburse the contractor for charges in excess of the contract/order funded amount and the contractor is not obligated to continue performance or otherwise incur costs that could result in charges to the Government in excess of the obligated amount under the contract/order.

The following clauses are incorporated by reference.

*FAR 52.232-18, Availability of Funds (Apr 1984)*

*DFARS 252.232-7007, Limitation of Government Obligation (Apr 2014)*

*FAR 52.209-11 - Representation by Corporations Regarding an Unpaid Delinquent Tax Liability or a Felony Conviction under any Federal Law (Feb 2016)*

**8.11.1** It is anticipated that this severable Firm Fixed Price task (PWS 3.14) will be incrementally funded.

- (a) Contract line item 3002 is incrementally funded. The sum of \$530,769.23 is presently available for payment and allotted to this contract. An allotment schedule is contained in paragraph (j) of this clause.
- (b) For item(s) identified in paragraph (a) of this clause, the contractor agrees to perform up to the point at which the total amount payable by the Government, including reimbursement in the event of termination of those item(s) for the Government's convenience, approximates the total amount currently allotted to the contract. The contractor is not authorized to continue work on those item(s) beyond that point. The Government will not be obligated in any event to reimburse the contractor in excess of the amount allotted to the contract for those item(s) regardless of anything to the contrary in the clause entitled "Termination for Convenience of the Government." As used in this clause, the total amount payable by the Government in the event of termination of applicable contract line item(s) for convenience includes costs, profit, and estimated termination settlement costs for those item(s).
- (c) Notwithstanding the dates specified in the allotment schedule in paragraph (j) of this clause, the contractor will notify the Contracting Officer in writing at least sixty days prior to the date when, in the contractor's best judgment, the work will reach the point at which the total amount payable by the Government, including any cost for termination for convenience, will approximate 85 percent of the total amount then allotted to the contract for performance of the applicable item(s). The notification will state (1) the estimated date when that point will be reached and (2) an estimate of additional funding, if any, needed to continue performance of applicable line items up to the next scheduled date for allotment of funds identified in paragraph (j) of this clause, or to a mutually agreed upon substitute date. The notification will also advise the Contracting Officer of the estimated amount of additional funds that will be required for the timely performance of the item(s) funded pursuant to this clause, for a subsequent period as may be specified in the allotment schedule in paragraph (j) of this clause or otherwise agreed to by the parties. If after such notification additional funds are not allotted by the date identified in the contractor's notification, or by an agreed substitute date, the Contracting Officer will terminate any item(s) for which



additional funds have not been allotted, pursuant to the clause of this contract entitled "Termination for Convenience of the Government."

- (d) When additional funds are allotted for continued performance of the contract line item(s) identified in paragraph (a) of this clause, the parties will agree as to the period of contract performance which will be covered by the funds. The provisions of paragraphs (b) through (d) of this clause will apply in like manner to the additional allotted funds and agreed substitute date, and the contract will be modified accordingly.
- (e) If, solely by reason of failure of the Government to allot additional funds, by the dates indicated below, in amounts sufficient for timely performance of the contract line item(s) identified in paragraph (a) of this clause, the contractor incurs additional costs or is delayed in the performance of the work under this contract and if additional funds are allotted, an equitable adjustment will be made in the price or prices (including appropriate target, billing, and ceiling prices where applicable) of the item(s), or in the time of delivery, or both. Failure to agree to any such equitable adjustment hereunder will be a dispute concerning a question of fact within the meaning of the clause entitled "Disputes."
- (f) The Government may at any time prior to termination allot additional funds for the performance of the contract line item(s) identified in paragraph (a) of this clause.
- (g) The termination provisions of this clause do not limit the rights of the Government under the clause entitled "Default." The provisions of this clause are limited to the work and allotment of funds for the contract line item(s) set forth in paragraph (a) of this clause. This clause no longer applies once the contract is fully funded except with regard to the rights or obligations of the parties concerning equitable adjustments negotiated under paragraphs (d) and (e) of this clause.
- (h) Nothing in this clause affects the right of the Government to terminate this contract pursuant to the clause of this contract entitled "Termination for Convenience of the Government."
- (i) Nothing in this clause shall be construed as authorization of voluntary services whose acceptance is otherwise prohibited under 31 U.S.C. 1342.
- (j) The parties contemplate that the Government will allot funds to this contract in accordance with the following schedule:

On execution of contract	\$ 530,769.23
November 1, 2020	\$ 241,774.77
January 1, 2021	\$ 241,774.77
March 1, 2021	\$ 241,774.77

**8.12 Ceiling Price Notification:** If at any time the Contractor has reason to believe that the hourly rate payments and material costs that will accrue in performing this contract in the next succeeding thirty days (30), if added to all other payments and costs previously accrued, will exceed 85 percent of the ceiling price in the Schedule, the Contractor shall notify the Contracting Officer giving a revised estimate of the total price to the Government for performing this contract with supporting reasons and documentation.

**8.13 Reimbursable Costs.** The inclusion of reimbursable costs is a direct allocation of costs associated with support of this task order. All reimbursable costs must be in conformance with the task order requirements and authorized by the COR and the GSA Contracting Officer.

**8.13.1 Travel.** Travel may be required to fulfill the requirements of this task. The contractor shall ensure that the requested travel costs shall not exceed what has been authorized in the task order. Travel is to be reimbursed only in accordance with the Joint Federal Travel Regulations.

- a. Travel will be reimbursed at in accordance with the limitations set forth in FAR 31.205-46. Profit shall not be applied to travel costs. Contractors may apply indirect costs to travel in accordance with the contractor's usual accounting practices consistent with FAR 31.2.
- b. A contractor-generated travel authorization request form shall be submitted to the COR or GSA Contracting Officer for approval prior to beginning any travel. The form must identify the traveler's name, travel dates, location(s), per diem rates, purpose of trip, all estimated expenses, and an estimate of the remaining travel funds after the travel being authorized is complete. No travel shall be made without government COR and CO authorization. The contractor shall enter the travel request form via Action Memo into GSA's web-based procurement system, IT-Solutions Shop (ITSS) [<https://portal.fas.gsa.gov>] for approval. .
- c. Monthly invoices must have an electronic copy of the travel expense summary for travel charges incurred for the month. The travel expense summary shall be a separate attachment from the invoice. (See Attachment 2, Travel Expense Summary)
- d. Locations and duration of travel cannot be established at this time.

The following are travel budgetary estimates for T&M:

- Base Period: \$300,000.00
- Option Year One: \$300,000.00
- Option Year Two: \$560,000.00
- Option Year Three: \$560,000.00
- Option Year Four: \$560,000.00
- Six Month Ext (if needed): \$280,000.00

The following are travel budgetary estimates for FFP:

- Base Period: \$60,000.00
- Option Year One: \$50,000.00
- Option Year Two: \$60,000.00
- Option Year Three: \$60,000.00
- Option Year Four: \$60,000.00
- Six Month Ext. (if needed): \$30,000.00

**8.14 Other Direct Cost (ODC):** ODCs are anticipated on this task order. ODCs are categories of charges utilized by the contractor in the performance of the contract service. ODCs are ancillary in nature and integrally related to the contractor's ability to perform the

service being acquired, i.e., they must be necessary and integral for the overall service being performed and completion of the task. ODCs cannot be the primary purpose of a task order. The ODC must satisfy the criteria expressed within the scope of the contract/task order. ODCs must not duplicate cost covered in other areas of the contract.

Prior to purchasing any materials, the contractor shall identify specific requirements to the COR and Contracting Officer, who will determine whether they are necessary and integral to the performance of the task.

- a. Prior to acquiring ODCs, the contractor shall submit a request form (in contractor format) via action memo in the GSA IT Solutions Shop (ITSS) web-based order processing system, to the COR and GSA Contracting Officer for verification and approval. This form must identify the item(s) to be purchased, estimated cost(s), vendor, and reason for purchase.
- b. The GSA Contracting Officer will establish a not-to-exceed ODC ceiling and determine the fair and reasonableness of the proposed price/prices. Pursuant to FAR 16.601(b)(2), materials are to be provided at actual cost except as provided for in FAR 31.205-26(e) and (f).
- c. In some instances, a task order modification may be required to acquire the ODC. In that situation, the ODC may not be purchased prior to award of the modification.

The following are ODC budgetary estimates:

- Base Period: \$550,000.00
- Option Year One: \$600,000.00
- Option Year Two: \$1,200,000.00
- Option Year Three: \$500,000.00
- Option Year Four: \$500,000.00
- Six Month Ext (if needed): \$250,000.00

Sustainable Acquisition FAR Clause Citations:

*FAR Subpart 52.223-1 – Biobased Product Certification – Products*

*FAR Subpart 52.223-2 – Affirmative Procurement of Biobased Products Under Service and Construction Contracts*

*FAR Subpart 52.223-4 – Recovered Material Certification*

*FAR Subpart 52.223-9 – Estimate of Percentage of Recovered Material Content for EPA Designated Items*

*FAR Subpart 52.223-15 – Energy Efficiency*

*FAR Subpart 52.223-16 – IEEE 1680 Standard for the Environmental Assessment for the Environmental Assessment of Personal Computer Products*

**8.14.1 G&A:** If applicable, the contractor shall identify the G&A and cost associated with individual ODCs. The contractor shall maintain calculations of available contract dollars budgeted and reflect G&A and reimbursable ODC line items separately in the monthly financial

reports. The application of G&A on ODCs must be in accordance with a contractor's cost accounting standards and disclosure statements.

**8.15 Training:** Training of contractor employees assigned to this task order shall be performed at the contractor's own expense, with these exceptions:

- The Government has given prior approval for training to meet special requirements that are peculiar to the environment and/or operations.
- Limited contractor employee training may be authorized if the Government changes hardware or software during the performance of this task order, and it is determined to be in the best interest of the Government.
- The Government will not authorize contractor employees training to attend seminars, symposiums, or other similar conferences unless the GSA Contracting Officer or designee certifies and approves that attendance is mandatory for the performance of the task requirements.

In the event that the Government has approved and paid for contractor employee training, reimbursement shall not be authorized for costs associated with re-training replacement individual(s) should the employee(s) terminate from this task order. Costs that are not authorized include, but are not limited to; labor, travel, and any associated re-training expenses.

For reimbursable training cost a contractor-generated training authorization request form shall be submitted via an Action Memo through GSA's web-based IT Solutions Shop (ITSS) to the CR/COR or GSA Contracting Officer for approval prior to beginning any training. No training shall be taken without government CR/COR or GSA Contracting Officer authorization. The form must identify the trainee's name, training dates, location(s), purpose of training, and an estimate of the remaining training funds after the training being authorized is complete.

In the event that reimbursable training is requested, a modification will be required to establish budgetary cost estimates for the training. Therefore, no training will be authorized until training budget has been added to the task order via modification.

The following are budgetary training estimates:

- Base Period: \$0.00
- Option Year One: \$0.00
- Option Year Two: \$0.00
- Option Year Three: \$0.00
- Option Year Four: \$0.00
- Six Month Ext (if needed): \$0.00

**9.0 Monthly Task Status Report (MTSR).** This report shall detail task specific information by calendar month. The report shall be submitted by the tenth (10<sup>th</sup>) business day following the close of each month. The report shall be submitted in the GSA's electronic Web-Based Order Processing System (currently ITSS).

Monthly Status Report (MSR): The MSR shall contain the following information:

- Brief description of requirements;
- Brief summary of accomplishments during the reporting period and significant events regarding the task order;
- Deliverables submitted or progress on deliverable products;
- Any current or anticipated problems; and,
- Brief summary of activity planned for the next reporting period.

The MSR shall include labor charges for actual hours worked and ODC Items, which are authorized in the task (e.g., travel, training, material etc.). Charges shall not exceed the authorized cost limits established for labor and ODC Items. The government will not pay any unauthorized charges. Original receipts, travel vouchers, etc. completed in accordance with Government Travel Regulations shall be maintained by the contractor to support charges other than labor hours and made available to Government auditors upon request.

The MSR shall include the following:

- Labor hours for each skill level category (specify the contractor employee name and SL);
- Total labor charges for each skill category;
- ODC Items. (ODC Items must be individually itemized and specified by each individual category). (i.e. travel and per diem, training, security check fees, commodities, etc);
- Total ODC Item charges (G&A included - if allowed); and,
- Total monthly charges.

**10.0 Reporting Executive Compensation and First-Tier Subcontract Award:** Unless otherwise directed by the Contracting Officer, reporting must occur by the end of the month following the month of award of a first-tier subcontract with a value of \$25,000 or more, ( and any modifications to these subcontracts that change previously reported data). Reporting on first-tier subcontracts are done at the Federal funding accountability and Transparency Act Subaward Reporting system (FSRS) at <http://www.fsr.gov>.

Reporting on executive compensation is done at the Central Contractor Registration at <http://www.ccr.gov>. Reporting on executive compensation occurs by the end of the month following the month of a contract award, and annually thereafter. The contractor shall report the names and total compensation of each of the five most highly compensated executives for the contractor's preceding fiscal year.

The contractor shall refer to the following clause incorporated by reference for exceptions and further guidance.

*FAR 52.204-10, Reporting Executive Compensation and First-Tier Subcontract Awards (Oct 2016)*

## **11.0 CONTRACTOR MANPOWER REPORTING**

Section 2330a of title 10, United States Code (10 USC 2330a), requires the Secretary of Defense to submit to Congress an annual inventory of contracts for services performed during the prior fiscal year for or on behalf of the Department of Defense (DoD). The inventory must include the number of contractor employees using direct labor hours and associated cost data collected from contractors.

The prime contractor shall report all contractor labor hours and cost data (including subcontractor labor hours and cost data) required for performance of services provided under this contract. The prime contractor is required to completely fill in all required data fields in accordance with the contractor's user guide instructions found at <http://www.ecmra.mil>.

Reporting inputs will be for the labor executed during the period of performance for each Government fiscal year (FY), which runs 1 October through 30 September for the life of the contract. While inputs may be reported any time during the FY, all data shall be reported no later than 31 October\* of each calendar year. Contractors may direct questions to the CMRA help desk.

\*Reporting Period: Contractors are required to input data by 31 October of each year.

Uses and Safeguarding of Information: Information from the secure web site is considered to be proprietary in nature when the contract number and contractor identity are associated with the direct labor hours and direct labor dollars. At no time will any data be released to the public with the contractor name and contract number associated with the data.

User Manuals: Data for Air Force service requirements must be input at the Air Force CMRA link. However, user manuals for government personnel and contractors are available at the Army CMRA link at <http://www.ecmra.mil>.

## **12.0 Invoices and Payment Information.**

**12.1 Payment Information.** The Contractor shall provide the following payment information for GSA use. It must be an exact match with the information under the Task Order number in the AAS Business Systems (AASBS) (not the Contractor's company or individual representative's registration) as well as with the information under the Contractor's DUNS number in the System for Award Management (SAM) [<http://www.SAM.gov>]. Mismatched information will result in rejected purchase orders and payments.

- a. Company Name – Legal Business Name and DBA (Doing Business As) Name
- b. Mailing Address – Contact and Address Information
- c. Remittance Address – Remit To Address Information
- d. Employer’s Identification Number – Federal Tax ID
- e. DUNS (Data Universal Numbering System)

The contractor’s information in the System for Award Management (SAM), <http://www.SAM.gov>. (If you had an active record in CCR, you have an active record in SAM), must always match the contractor’s information in AASBS. Incorrect or non-matching information is the contractor’s responsibility and will result in rejected invoices or other similar delays in payment.

An award cannot be made if the information in AASBS does not exactly match with the information in the SAM.

**12.2 Invoice Information.** The contractor shall provide the following information on each invoice submitted to the Central Invoice Service (CIS), which is available through GSA’s AAS Business Systems (AASBS) portal, <https://portal.fas.gsa.gov>.

- a. Invoice Number – do not use any special characters; AASBS and the invoice must match
- b. ACT Number from GSA Form 300, Block 4
- c. GSA Task Order Number – must match AASBS
- d. Contract Number from GSA Form 300, Block 3
- e. Point of Contact and Phone Number
- f. Remittance Address
- g. Period of Performance for the billing period
- h. Charges, identified by deliverable or line item(s), with a narrative description of the service performed. Labor (overtime), reimbursable costs, and other charges (e.g., General and Administrative (G&A) must be broken out as follows:
  - Skill Level Number, Associated Skill Level Name, and Employee Name
  - Actual Hours Worked During the Billing Period
  - Travel itemized by individual and trip; backup information is required to substantiate the traveler’s name, dates of travel, destination, purpose of travel and cost (airfare, lodging, per diem and other expenses) for each trip. This information must be provided in sufficient detail to allow verification of JTR compliance
  - ODC items itemized by specific item and amount
- i. Prompt Payment Discount, if offered
- j. Total Invoice Amount – must match the acceptance information posted in AASBS and cannot exceed the current funding allotted to the Task Order or the overall Task Order ceiling.

**12.3 Invoice Submittal.**

The contractor shall submit invoices, no later than five (5) workdays after acceptance by the Government of the product, service, and/or cost item. The contractor shall submit invoices electronically to the Central Invoice Service (CIS), which is available through GSA's AAS Business Systems (AASBS) portal, <https://portal.fas.gsa.gov>. The payment information must satisfy a two-way match (AASBS and SAM, <https://www.sam.gov>) for the invoice to be successfully processed for payment. The Client Representative and GSA Customer Account Manager must approve the invoice in AASBS prior to payment.

- 12.3.1** If the contractor submits a revised invoice, the revised invoice must include: 1) a unique invoice number, 2) a brief explanation, and 3) a cross-reference to any previous invoice submittals for tracking purposes and avoiding duplication. An original invoice number may be made unique by appending the letter "R" plus a number to it. For example, INV12345 (*original*) becomes INV12345R1 (*revised*). If this invoice were to be submitted a second time, the invoice number would be INV12345R2. This pattern can be repeated as needed.
- 12.3.2** Copies of receipts, travel vouchers, etc., that have been completed in accordance with Government Joint Federal Travel Regulations (JFTR) must be attached to the invoice to support charges for other than employee labor hours. Original receipts shall be maintained by the contractor and made available to Government auditors upon request.
- 12.3.3** Reimbursable costs must not exceed the limit(s) specified in the task order. The Government will not pay charges that are not specifically identified in the task and approved, in advance, by the Government.
- 12.3.4** Invoices for final payment must be so identified and submitted within 60 days from task completion. No further charges are to be billed. The Contractor shall request an extension for final invoices that may exceed the 60 days from GSA.

*PROVIDING ACCELERATED PAYMENT TO SMALL BUSINESS SUBCONTRACTORS,  
(DEVIATION) (AUG 2012)*

*(a) Upon receipt of accelerated payments from the Government, the contractor is required to make accelerated payments to small business subcontractors to the maximum extent practicable after receipt of a proper invoice and all proper documentation from the small business subcontractor.*

*(b) Include the substance of this clause, including this paragraph (b), in all subcontracts with business concerns.*

*I The acceleration of payments under this clause does not provide any new rights under the Prompt Payment Act.*

The following clauses are incorporated by reference.

*FAR 52.212-4, Contract Terms and Conditions—Commercial Items, Alternate I (Jan 2017)*



#### 12.4 Payment Schedule.

- Time & Material: The Contractor shall invoice for work performed the prior month. The invoice shall be submitted no later than five (5) workdays after acceptance by the Government of the product, service, and/or cost item. In the absence of Government acceptance of services within thirty (30) days, the contractor shall submit an invoice.
- Firm-Fixed-Price – A payment schedule will be established after award of the contract. The contractor shall provide a proposed payment schedule within ten (10) calendar days after award. Invoice submission shall be in accordance with accepted payment schedule.
- **Modification 50 incorporates OY3 FFP Payment Schedule dated 20 May 2020:**

BOOZ ALLEN HAMILTON PROPRIETARY



Contract/Order No: GS00Q09BGD0019/GSQ0417DB0035  
Submitted: 5/20/2020

#### Ceiling

FFP Labor (b) (4)  
Travel\* (b) (4)  
Total (b) (4)

Payment No.	Scheduled Payment for Month of	Labor	CAF on Labor	Labor SubTotal
1	Jul-20	(b) (4)		
2	Aug-20	(b) (4)		
3	Sep-20	(b) (4)		
4	Oct-20	(b) (4)		
5	Nov-20	(b) (4)		
6	Dec-20	(b) (4)		
7	Jan-21	(b) (4)		
8	Feb-21	(b) (4)		
9	Mar-21	(b) (4)		
10	Apr-21	(b) (4)		
11	May-21	(b) (4)		

12	Jun-21	(b) (4)	(b) (4)	(b) (4)
		\$ (b) (4)		

\*Travel costs spent in support of the FFP task are cost reimbursable and not part of FFP scheduled payments. Actual travel will be billed separately plus .75% CAF.

- **Modification 35 incorporates OY2 FFP Payment Schedule dated 12 July 2019 as follows:**

### ID04170009 OY2 Booz Allen Hamilton FFP Payment Schedule

Contract/Order No: GS00Q09BGD0019/GSQ0417DB0035

Submitted: 7/12/2019

Ceiling	
FFP Labor	(b) (4)
Travel*	\$ (b) (4)
Total	\$ (b) (4)

Payment No.	Scheduled Payment for Month of	Labor	CAF on Labor	Labor SubTotal
1	Jul-19	(b) (4)		
2	Aug-19	(b) (4)		
3	Sep-19	(b) (4)		
4	Oct-19	(b) (4)		(b) (4)
5	Nov-19	(b) (4)		
6	Dec-19	(b) (4)		
7	Jan-20	(b) (4)		
8	Feb-20	(b) (4)		
9	Mar-20	(b) (4)		
10	Apr-20	(b) (4)		
11	May-20	(b) (4)		
12	Jun-20	(b) (4)		
		(b) (4)		

\*Travel costs spent in support of the FFP task are cost reimbursable and not part of FFP scheduled payments. Actual travel will be billed separately plus .75% CAF.

Modification 21 incorporates OY1 FFP Payment Schedule, dated 16 Jul 2018.

Payment No.	Scheduled Payment for Month of	Scheduled Payment Amounts			Invoice
		Labor	CAF on Labor	Labor SubTotal	Inv#
1	Jul-17	\$ [REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
2	Aug-17	\$ [REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
3	Sep-17	\$ [REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
4	Oct-17	\$ [REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
5	Nov-17	\$ [REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
6	Dec-17	\$ [REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
7	Jan-18	\$ [REDACTED]	[REDACTED]	[REDACTED]	
8	Feb-18	\$ [REDACTED]	[REDACTED]	[REDACTED]	
9	Mar-18	\$ [REDACTED]	[REDACTED]	[REDACTED]	
10	Apr-18	\$ [REDACTED]	[REDACTED]	[REDACTED]	
11	May-18	\$ [REDACTED]	[REDACTED]	[REDACTED]	
12	Jun-18	\$ [REDACTED]	[REDACTED]	[REDACTED]	
		\$ [REDACTED]	[REDACTED]	[REDACTED]	

\*Travel costs spent in support of the FFP task are cost reimbursable and not part of FFP scheduled payments. Actual travel will be billed separately plus .75% CAF.

ID04170009 OY1 Booz Allen Hamilton FFP Payment Schedule

Contract/Order No: GS00Q09BGD0019/GSQ0417DB0035

Submitted: 7/16/2018

Ceiling	
FFP Labor	(b) (4)
Travel*	(b) (4)
Total	(b) (4)

Payment No.	Scheduled Payment for Month of	Labor	CAF on Labor	Labor SubTotal
1	Jul-18	(b) (4)		
2	Aug-18	(b) (4)		
3	Sep-18	(b) (4)		
4	Oct-18	(b) (4)		
5	Nov-18	(b) (4)		
6	Dec-18	(b) (4)		
7	Jan-19	(b) (4)		
8	Feb-19	(b) (4)		
9	Mar-19	(b) (4)		
10	Apr-19	(b) (4)		
11	May-19	(b) (4)		
12	Jun-19	(b) (4)		
		(b) (4)		

\*Travel costs spent in support of the FFP task are cost reimbursable and not part of FFP scheduled payments. Actual travel will be billed separately plus .75% CAF.

Mod 8:

	Ceiling	CAF	Total
<del>Originally Ceilings</del>			
FFP Labor	\$ (b) (4)	\$ (b) (4)	\$ (b) (4)
Travel*	\$ (b) (4)	\$ (b) (4)	\$ (b) (4)
Total	\$ (b) (4)	\$ (b) (4)	\$ (b) (4)
<del>MOD Revised Ceilings</del>			
FFP Labor	\$	\$	\$

	(b) (4)			
	\$			
Travel*		b		
	\$			
Total		b		

Base Year Scheduled Payment Amounts			
Scheduled Payment for Month of	Labor	CAF	Total
Jul-17	\$	b	
Aug-17	\$	b	
Sep-17	\$	b	
Oct-17	\$	b	
Nov-17	\$	b	
Dec-17	\$	b	
Jan-18	\$	b	
Feb-18	\$	b	
Mar-18	\$	b	
Apr-18	\$	b	
May-18	\$	b	
Jun-18	\$ 73,070.17	b	
		4	

~~\*Travel costs spent in support of the FFP task are cost reimbursable and not part of FFP scheduled payments. Actual travel will be billed separately plus .75% CAF.~~

- FFP Revised Base Year Payment Schedule as follows: ( FFP ceiling revised in Mod 08 and revised again in M14.

Modification 14 rationale for FFP payment schedule being revised. The contractor's system will generate the same amount each month until it gets to the end and then the final month is adjusted by \$0.03.

<b>Base Year</b>		
<b>Payment No.</b>	<b>Scheduled Payments for Month of</b>	<b>Scheduled Payment Amount</b>
1	July 2017	(b) (4)
2	Aug 2017	(b) (4)
3	Sept 2017	(b) (4)
4	Oct 2017	(b) (4)
5	Nov 2017	(b) (4)
6	Dec 2017	(b) (4)
7	Jan 2018	(b) (4)
8	Feb 2018	(b) (4)
9	Mar 2018	(b) (4)
10	Apr 2018	(b) (4)
11	May 2018	(b) (4)
12	Jun 2018	(b) (4)
	Total	(b) (4)

\*Travel costs spent in support of the FFP task are cost reimbursable and not part of FFP scheduled payments. Actual travel will be billed separately plus .75% CAF.

**13.0 Task Order Closeout.** After the final invoice has been paid the Contractor shall furnish a completed and signed Release of Claims (GSA Form 1142) to the Contracting Officer. This Release of Claims is due within fifteen (15) calendar days of final payment. Order close-out will be accomplished within the guidelines set forth in FAR Part 4, Administrative Matters, and FAR Pat 42, Contract Administration and Audit Services, specifically utilizing FAR 42.708, Quick-Closeout Procedures.

#### **14.0 Incorporated Clauses by Reference.**

<b>CLAUSE NUMBER</b>	<b>TITLE</b>	<b>DATE</b>
52.209-11	Representation by Corporations Regarding an Unpaid Delinquent Federal Tax Liability or a Felony Conviction under any Federal Law	FEB 2016
52.204-14	<del>Service Contract Reporting Requirement</del>	<del>OCT 2016</del>
52.204-15	<del>Service Contract Reporting Requirement for Indefinite Delivery Contracts</del>	<del>OCT 2016</del>
52.227-23	Rights To Proposal Data (Technical)	JUN 1987
<b>52.204-25</b>	<b>Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment</b>	<b>AUG 2019</b>
52.229-3	Federal, State and Local Taxes	FEB 2013

52.243-7	Notification of Changes	JAN 2017
52.244-2	Subcontracts	OCT 2010
52.237-3	Continuity of Services	JAN 1991
52.222-60	Paycheck Transparency (Executive Order 13673)	OCT 2016
252.204-7000	Disclosure of Information	OCT 2016
252.204-7003	Control of Government Personnel Work Product	APR 1992
252.204-7005	Oral Attestation of Security Responsibilities	NOV 2001
252.209-7002	Disclosure of Ownership or Control by a Foreign Country	JUN 2010
252.209-7004	Subcontracting with Firms That Are Owned or Controlled by the Government of a Country that is a State Sponsor of a Terrorism	OCT 2015
252.225-7043	Antiterrorism/Force Protection Policy for Defense Contractors Outside the United States	JUN 2015
252.227-7016	Rights in Bid or Proposal Information	JAN2011
252.227-7019	Validation of Asserted Restrictions – Computer Software	SEPT 2016
252.228-7001	Ground and Flight Risk	JUN 2010
FAA Part 91-313	General Operating and Flight Rules	

## 15.0 Attachments

1. Government Furnished Property List (**Updated 01/30/2018**)
2. Travel Expense Summary
3. DD254 (~~Draft~~) FINAL
4. GSAR 552.204-70 Representation Regarding Certain Telecommunications and Video Surveillance Services or Equipment

**16.0 Workload History.** Historical records are provided as a workload estimate only. This estimate is the Government's estimated workload and is not intended to be binding on

either party or to be the only possible solution to the requirements. This is a performance-based acquisition so offers may vary with respect to the labor mix (labor categories/skill levels) and level of effort quoted. However, an offeror whose quote significantly deviates (more or less than 5% of the estimated total hours), from this workload projection shall provide a rationale in its quote for the significant deviation.

FFP realignment to T&M: **Modification 08:** The following is the estimated workload hours for this realignment. The estimate reflects the total hours projected as a possible solution to the requirements for the period of performance stated.

The labor category and level of effort deviation of 5% from this estimate is not applicable.

<b>Total (FFP Labor) (PWS 3.14)</b>	<b>Estimated Hours</b>
Base Year	(b) (4)
Option Year One	(b) (4)
Option Year Two	(b) (4)
Option Year Three	(b) (4)
Option Year Four	(b) (4)

<b>Total (T&amp;M Labor) (PWS 3.1 – 3.13)</b>	<b>Estimated Hours</b>
Base Year	(b) (4)
Option Year One	(b) (4)
Option Year Two	(b) (4)
Option Year Three	(b) (4)
Option Year Four	(b) (4)

<b>Firm Fixed Price Labor Category</b>	<b>Base Year Estimated Hours</b>
Application Systems Analyst (Journeyman)	(b) (4)
Applications Systems Analyst (Senior)	(b) (4)
Applications Developer (Journeyman)	(b) (4)
Applications Developer (Senior)	(b) (4)
Business Systems Analyst	(b) (4)
Database Specialist (Entry Level)	(b) (4)



ERP Business/Architectural Specialist	(b)
Financial Analyst	(b)
Subject Matter Expert (Journeyman)	(b)
Technical Editor	(b)
Test Engineer (Senior)	(b)
Test Engineer (Journeyman)	(b)
<b>Total (FFP Labor) (PWS 3.14)</b>	<b>(b) (4)</b>

<b>LABOR CATEGORY</b>	<b>Base Year Estimated Number of Hours</b>
Administration/Clerical (Entry Level)	(b)
Application Systems Analyst (Entry-level)	(b)
Application Systems Analyst (Journeyman)	(b)
Applications Systems Analyst (Senior)	(b)
Applications Systems Analyst (Master)	(b)
Applications Developer (Master)	(b)
Applications Developer (Entry-level)	(b)
Applications Developer (Journeyman)	(b)
Applications Developer (Senior)	(b)
Business Process Consultant	(b)
Business Systems Analyst	(b)
Enterprise Architect	(b)
ERP Business/Architectural Specialist	(b)
Computer Scientist	(b)
Data Warehousing Specialist (Entry-level)	(b)
Database Specialist (Entry-level)	(b)
Financial Analyst	(b)
Hardware Engineer (Senior)	(b)
Hardware Engineer (Journeyman)	(b)
Network Specialist (Journeyman)	(b)
Network Specialist (Senior)	(b)
Program Manager	(b)
Project Manager	(b)
Quality Assurance Spec. (Journeyman)	(b)
Quality Assurance Spec. (Senior)	(b)
Research Analyst	(b)
Strategic/Capital Planner	(b)
Subject Matter Expert (Journeyman)	(b)
Subject Matter Expert (Master)	(b)
Subject Matter Expert (Senior)	(b)
Systems Engineer	(b)
Test Engineer (Senior)	(b)
Test Engineer (Journeyman)	(b)
Technical Editor	(b)
Training Specialist (Journeyman)	(b)

<b>Total:</b>	(b) (4)

<b>CONTRACT DATA REQUIREMENTS LIST</b> <i><b>EXAMPLE ONLY      (1 Data Item)</b></i>					Form Approved OMB No 0704-0188 CR1499	
Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA, 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Please DO NOT RETURN your form to either of these addresses. Send completed form to the Government Issuing Contracting Officer for Contract/PR No. listed in Block E.						
A. CONTRACT LINE ITEM NO. <b>0002AA</b>		B. EXHIBIT <b>B</b>		C. CATEGORY TDP    TM    OTHER		
D. SYSTEM/ITEM <b>C4ISR Technical, Engineering Research, And Sustainment Support s</b>		E. CONTRACT/PR NO.		F. CONTRACTOR		
1 DATA ITEM NO <b>B001</b>	2 TITLE OF DATA ITEM <b>Technical Report – Study/Services</b>		3 SUBTITLE <b>Engineering and Analysis Support</b>			
4. AUTHORITY ( <i>Data Acquisition Document No.</i> ) <b>DI-MISC-80508A</b>		5. CONTRACT REFERENCE <b>PWS Para C1-C-14</b>		6. REQUIRING OFFICE <b>Government Task Leader</b>		
7. DD 250 REQ <b>LT</b>	9.DIST STATEMENT REQUIRED	10. FREQUENCY <b>MONTHLY</b>	12. DATE OF FIRST SUBMISSION <b>See Blk 16</b>	14. DISTRIBUTION		
				b COPIES		
8. APP CODE	11. AS OF DATE <b>See Blk 16.</b>	13. DATE OF SUBSEQUENT SUBMISSION <b>2 DARC</b>	a. ADDRESSEE	Draft	Final	
					Reg	Repro

17. PRICE GROUP
18. ESTIMATED TOTAL PRICE
<b>INSERT IN SECT. B</b>

<b>16. REMARKS:</b> Contractor format is acceptable.  Blk 8: Data Acquisition Document (DAD) for reference only. Contractor format acceptable. Approval shall be for format and technical content. The Government will review each initial submittal and comment within 10 days after receipt. All Government comments shall be incorporated into the subsequent submittal.  Blk 12: Initial submittals are due within 15 days after receipt of GFI.  Blk 13: "DARC" means "Days After Receipt of Government Comments".  Blk 14: Reproducible copy shall be submitted electronically in accordance with the basic contract.		Government Task Leader  96 <sup>th</sup> TSSQ	1	0  1
15. TOTAL			1	2
G PREPARED BY	H DATE	I APPROVED BY	J DATE	

<b>CONTRACT DATA REQUIREMENTS LIST</b>  <i><b>EXAMPLE ONLY</b></i> (1 Data Item)		Form Approved OMB No 0704-0188 CR-1499	
<small>Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA. 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Please DO NOT RETURN your form to either of these addresses. Send completed form to the Government Issuing Contracting Officer for Contract/PR No. listed in Block E.</small>			
A. CONTRACT LINE ITEM NO. <b>0002AB</b>	B. EXHIBIT <b>B</b>	C. CATEGORY TDP    TM    OTHER	
D. SYSTEM/ITEM <b>C4ISR Technical, Engineering Research, And Sustainment Support</b>		E. CONTRACT/PR NO.	F. CONTRACTOR
1 DATA ITEM NO <b>B002</b>	2 TITLE OF DATA ITEM <b>Presentation Materials</b>	3 SUBTITLE <b>Presentation Agenda/ Presentation Materials</b>	
4 AUTHORITY (Data Acquisition Document No.)	5 CONTRACT REFERENCE	6 REQUIRING OFFICE	

17. PRICE GROUP
18. ESTIMATE TOTAL

DI-ADMIN-81373		PWS Para 4.14		Government Task Leader			
7 DD 250 REQ  LT	9 DIST STATEMENT REQUIRED	10 FREQUENCY  AS REQ	12 DATE OF FIRST SUBMISSION ASREQ	14 DISTRIBUTION			
8 APP CODE		11 AS OF DATE ASREQ	13 DATE OF SUBSEQUENT SUBMISSION ASREQ	a ADDRESSEE	b COPIES		
<b>16. REMARKS:</b> Contractor format is acceptable.  The Contractor shall be required to submit material and present Agenda for all conferences and meetings with government personnel to the Government Task Leader, 46 <sup>th</sup> TW no later than 5 days prior to scheduled meeting/conference or presentation.  The Government PC will return any comments, changes, or agenda updates to the contractor no later than 2 days prior to scheduled meeting or presentation  All changes incorporated will be prepared no later than 1 day prior to meeting.  The contractor shall be required to allow government review of all presentation material for conferences and meeting with government personnel.  Modification to this timeframe shall be coordinated with the appropriate Government contact.					Final		
				Draft			
				Reg	Repro		
				Government Task Leader	1	0	
				96 <sup>th</sup> TSSQ		1	
				15. TOTAL	1	2	
G PREPARED BY		H DATE	I APPROVED BY		J DATE		

PRICE
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